

4TH OF JULY CELEBRATION 2022

FOOD VENDOR APPLICATION

The Spirit of America



DEAR CDA COMMUNITY,

We are so thrilled to introduce our theme, the Spirit of America, as the inspiration for this year's 4th of July celebration in downtown Coeur d'Alene. After a difficult couple of years, our goal was to create an event that would bring our community together. Our annual 4th of July celebration inspires gratitude, unity, and hope. With that in mind, we've made it our goal to inspire our local community to reclaim the Spirit of America.

From the American Heroes parade to the memorable firework show - this year's celebration will far exceed its reputation for being the region's most patriotic celebration! We are so thankful to be a part of this country and we are excited to celebrate that with you! We hope you'll join us in honoring the Spirit of America!

Sincerely,

Linda Coppess, CEO/President of the CDA Regional Chamber

INSTRUCTIONS FOR THIS APPLICATION

Application is subject to review for acceptance into the event. Submitting the application does not guarantee admission. Once you've been selected you will be reached out to after the submission deadline with a vendor contract and placement details. Food vendors are required to provide a Z tape of their sales and 12% final fee based upon sales.

___ Please initial to confirm that you understand the above explanation.

We are so excited to celebrate with you! **Once you've completed this form please download and attach it in an email to July4th@cdachamber.com. Filling out this form works best on a desktop. If you're trying to complete it on a mobile device you have to download it to your files to fill it out.**

MORE INFORMATION, CONTACT THE CDA REGIONAL CHAMBER:

105 N. 1st St., Coeur d'Alene, ID 83814

+1(208)664-3194 (Office) / July4th@cdachamber.com

www.cdachamber.com

REQUIRED FOR ALL APPLICANTS: TERMS AND CONDITIONS

PLEASE READ THOROUGHLY AND INITIAL EACH LINE.

SETUP & BREAKDOWN:

___ Setup will start at 7:00 a.m. sharp on July 4, 2021. Vendors will be given a predetermined schedule with park entry times to allow for a staggered entry for setup. Vendors must be set up and ready to serve no later than 11:00 a.m., closing promptly at 7:00 p.m. on the 4th.

___ Fountain style drinks are allowed only if powered by your own energy source. Beverages in containers must be in cans or plastic bottles ONLY. Glass bottles are not allowed in the park.

___ Booth tear down is between 7:00 p.m.-8:00 p.m. on July 4th. Failure to comply will result in additional fees of \$50.00 per hour.

Booth Space Fees & Other Information:

___ Security deposit will be returned within 2 weeks of event if your area was cleaned to standards. This means: all areas within a 20-foot radius of your booth space are clean and free of garbage.

___ If actual booth space is larger than size indicated on application, you will be required to make up the financial difference on the spot. Size of space required must be stated above, and needs to include total "footprint" of your booth, including the area beyond it that has supplies, garbage, etc.

___ Booth space is limited, and placement will be considered on a first come, first served basis as the applications are received.

The Parks Department does have water available (spigot) near the band stand, as well as at the gazebo. Lighting is limited after dusk.

___ Location of spaces will be predetermined. Vendors will not be moved unless the needs of Park and Recreation officials or CdA Regional Chamber staff require it.

___ Vendors are responsible to provide booth contents, including any tables, chairs, etc. that they require.

ELECTRICAL:

___ Each space will be allotted a maximum of two 20 amp outlets only. 220amp will not be available.

___ You must have a 100 ft (min) commercial grade extension cords per outlet. 10 gauge preferred, 12 gauge allowed.

___ No underpowered extension cords allowed (such as household extension cords). This will be strictly enforced and will be removed if necessary.

___ If possible, use propane to heat foods. A whisper-quiet generator is allowed for food preparation and storage needs.

HEALTH DEPARTMENT REQUIREMENTS:

___ All concessions must have a Temporary Health Permit, issued by Panhandle Health District One/Idaho (208-667-9513). You must contact them 45 days prior to the event, even if you have a permit. Without the proper permit for your operation, they will ask you to leave the park. There will be no refund.

___ **HEALTH PERMIT FOR FOOD SERVICE MUST BE ON SITE AT ALL TIMES DURING THE EVENT.**
Food vendors: your Health Permit must be submitted with application and be displayed at the event.

CONTINUED ON NEXT PAGE

REQUIRED FOR ALL APPLICANTS: TERMS AND CONDITIONS

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GREASE DISPOSAL:

Do NOT put any grease, oil, or waste material of this nature into trash cans or dumpsters. Disposal of these materials is the responsibility of the individual concessionaire. The Parks Department will have available: 3) 50 gallon drums for grey water and 2) 50 gallon drums for grease. Please check with their workers, who will be on-site throughout the day.

The public outdoor shower stall, the public restrooms or any portion of the park are NOT to be used as a waste materials disposal. This includes liquids used in the production and/or cooking of foods. There will be \$100 fine for offenders.

GARBAGE:

Each booth must provide a garbage container and heavy duty trash bags for their own and their customers use. All vendors must also supply a garbage can with bags for their area.

Due to the enormous amount of garbage, any garbage generated by vendors must be bagged and sealed by the vendors and placed in the dumpster at the park building near the vendors entrance to the park. Failure to comply with rules may result in a non-refunded security deposit.

All cardboard boxes must be broken down and removed by you. Do not place in or around park trash containers. You may use the dumpster at the park shop building.

VEHICLES:

Your vehicle is allowed in the park for no more than 30 minutes to unload and load. All vehicles must be removed by

9:00am on July 3. While waiting to enter the park, line up along Fort Grounds Dr. (formerly Mullan St.) in the right-hand lane ONLY. Do not double up. Do not park in crosswalks. Park staff will assist you into the park; wait for their guidance.

PARKING:

Vendor parking is available at the Carousel parking lot, limit 2 spaces per vendor and permits must be purchased in advance. You will be responsible to pay for each parking used.

Insurance Company _____

Policy Number if Applicable _____

Signature _____

Date _____

Please select the type of vendor you applying to participate as.

I'll be participating as a food vendor.

I and/or my business will be participating as a commercial vendor.

I will be hosting an attraction.

I will be hosting an activity at the family festival.

REQUIRED FOR ALL APPLICANTS: CONTACT INFORMATION

Primary Contact Name _____ Date _____

Business Name _____

Sales Tax # _____ Primary Contact Cell _____

Primary Contact Email _____

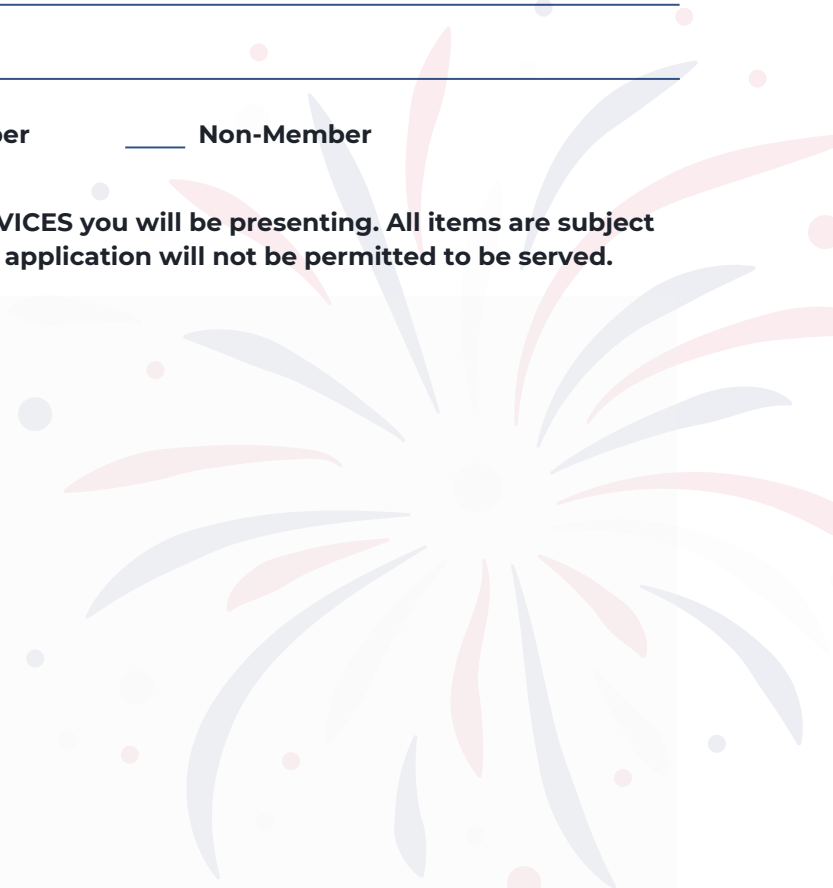
Day-of Event Alternate Contact Name _____

Alternate Contact Cell _____

Alternate Contact Email _____

Membership Status Chamber Member Non-Member

Please list in detail ALL FOOD/PRODUCTS/SERVICES you will be presenting. All items are subject to review and approval. Food not listed on this application will not be permitted to be served.



BOOTH TYPE:

Tent/Awning

Trailer/Hut/Bus/etc. Where is the service window located? Using the diagram, indicate with an X. Consider this a "bird's eye view" of your trailer, with the point being the tongue)

If Trailer/Hut/Bus/etc. enter Dimensions end-to-end including tongue:

Length _____ ft. x Width _____ ft. x Height _____ ft.



If any vehicles will be included in your vendor unit, please list the names of all who will be driving and their drivers license numbers :

Name of Driver (1) _____

Driver's License #(1) _____

Name of Driver (2) _____

Driver's License #(2) _____

Name on Card _____

Credit Card # _____ - _____ - _____ - _____ **Exp. Date** _____ **CVV** _____

Billing Address _____

PRICING: Select at least one appropriate pricing category

An additional fee of \$75 will be added on for late registration after 5 PM on June 17, 2022.

10 X 10 Booth - \$250

10 X 20 Booth - \$350

Electric - \$50

Refundable Cleaning Deposit - \$100

Indicate your electrical requirements: (220 amp will not be available)

One 20 amp outlet Two 20 amp outlets None

Signature : _____ **Date :** _____

I hereby release Coeur d'Alene Regional Chamber, Coeur d'Alene Parks & Recreation, City of Coeur d'Alene and all volunteers associated with this event from any liability of injury or damages connected with this event. I will solely be responsible for my own product liability. I have read all the above rules and regulations and agree to abide by them. I am responsible to obtain all permits and licenses.

Signature _____ **Date :** _____